

## STUDENT REGISTRATION FORM

\* After filling the form, send it to [registration@alliancefnairobi.org](mailto:registration@alliancefnairobi.org)

Personal Information *of the student* (FILL IN BLOCK LETTERS)

Salutation:  Ms.  Mrs.  Mr.

Surname	Other names
Nationality	Profession
Date of birth	Place of birth
Id / passport number	
e-mail address	Telephone number
Name of next of kin	Next of kin's mobile number

Select the preferred class schedule and timing

**Intensive course** : Monday to Friday

- 07H00 - 08H30   
  09h45 – 11h15   
  11H30 – 1300  
 13H15 – 14H45   
  15H00 – 16h30   
  17H30 – 19H00  
 19H15 – 20H45

**Extensive course** :

- Monday, Wednesday & Friday 17H30 – 19H00  
 Monday, Wednesday & Friday 19H15 – 20H45  
 Tuesday & Thursday 17H30 – 19H45  
 Saturday 9H00 – 13H00

**Extensive e-learning (hybrid)** - Saturday + online anytime : *intramural class sessions at 9H00 – 13H00*

**Business French** :

- Monday & Wednesday 18H00 – 20H15   
  Saturday 9H00 – 13H00

**Conversation workshops**

- Tuesday OR Thursday 18H00 – 19H30   
  Saturday 8H00 – 10H00 OR 12H00 – 14H00

**Kids & Teens classes** on Saturday at 9H00 – 12H00

**Kids & Teens HOLIDAY intensive** – Monday to Friday at 13H00 – 16H00

### RULES AND REGULATIONS

- a) Fees for tuition, registration, and material are payable in advance before commencement of class
- b) It is expressly forbidden to attend class for subsequent sessions without making payments from the first day of the session.
- c) Alliance Française de Nairobi reserves the right to accept or reject applications for student enrolment.
- d) Alliance Française de Nairobi reserves the right to cancel a class whose minimum number of 8 students is not attained.
- e) No refunds or credits will be made for partial, discontinued or interrupted attendance of course except in case of class cancellation by Alliance Française de Nairobi.
- f) Alliance Française de Nairobi reserves the right to discontinue a student on account of misconduct or unruly behavior.
- g) Alliance Française de Nairobi, while committed to providing a safe environment, does not accept liability for loss of property or personal injury.

I hereby certify that I have read and understood the Student operational procedure and that I agree to abide by them as well as the rules and regulations of Alliance Française de Nairobi.      Date: \_\_\_\_\_